Arrival Procedures:

There are two valet lines that can be utilized to drop off students between 7:00-7:30am.

- <u>PK-3 through 1st grade students, and siblings</u>, can be dropped off using the valet line facing Tank Destroyer.
- <u>2nd-5th grade students</u> can be dropped off using the valet line in the front of the campus.

Please ensure you do not drive around vehicles, as students exit vehicles from both sides. Also, please do not get out of your vehicle. Your child must unbuckle themselves and a staff member will open the door for them. If your child requires your assistance, you must park your vehicle.

If you do not wish to utilize the valet lines, you must park your vehicle and walk your child to the building. Parking lots may not be used as drop off lanes.

Dismissal Procedures:

All Parents/Guardians must present ID to pick up your child each day.

- <u>PK3 and PK4 students</u> will be dismissed from the north side of the building. Please park your vehicle and walk to the line labeled with your child's teacher's name.
- <u>Kinder and 1st grade students</u> will be released from the south side of the building. Please park your vehicle and walk to the line labeled with your child's teacher's name. *Older siblings will be released to the youngest siblings class.*
- <u>2nd-5th grade students</u> can utilize the valet line for dismissal, at the front of the building. You will need to have a placard to place in your front passenger side windshield. You can get this at Meet the Teacher, or from the office after the 1st day of school.

Parents who wish to park their vehicle can stand in the pickup lines labeled with the proper grade level at the front of the school.